

APSIPA Book Series Editorial Board Guideline

In order to guarantee the quality of the books published under the APSIPA Book Series, an APSIPA Book Series Editorial Board will be established. All the book proposals will first be submitted to the Editorial Board, and then subject to peer-review for quality assurance, and to help the author to fine-tune their book. The authors should accompany their proposals with at least two sample chapters for their proposed books. After the acceptance of a book proposal, the proposed book should be completed within 12 months. The Editorial Board should review the whole book before submitting it to the publisher.

1. Editor-in-Chief (EiC)

- a. Editor-in-Chief (EiC) is responsible for all editorial processes of the APSIPA Book Series, and works closely with the Book Publisher and the VP Publications.
- b. EiC candidate is elected by the EiC Election Committee, which is chaired by VP Publications and consists of APSIPA President, President-Elect, current EiC and immediate past EiC (an APSIPA BoG member for the first time). The EiC Election Committee accepts nominations from the members of APSIPA, and selects a candidate for recommendation to the BoG. After approval by the BoG, a new EiC is appointed.
- c. EiC has a term of TWO years, and can serve up to TWO consecutive terms.
- d. EiC should manage to publish three to five open access books a year, and must submit an annual report at the BoG meetings.

2. Editorial Board (EB)

- a. Editorial Board members have a commitment to the editorial processes of the APSIPA Book Series; they should be in charge of the review process of book proposals and should contribute to the growth of the APSIPA Book Series.
- b. New EB members are nominated by EiC and current EB members, and appointed by EiC.
- c. EB members have a term of TWO years, and can be re-appointed by EiC.